

# MEDICAL ATTENDANCE RULES

## 1. APPLICABILITY

These rules may be called GGV, Bilaspur Medical Attendance Rules.

1.1 These Medical Rules supersede all previous rules, circulars and administrative instructions etc. These rules are mainly drawn from Central Services (Medical Attendance) Rules and any amendments/modifications in C.S. (M.A.) Rules will automatically get extended to the GGV, Bilaspur employees.

1.2 These rules shall apply to the following category of employees:-

- (i) Regular employees
- (ii) Retired GGV, Bilaspur employees

### NOTE:

(1) However, for the employees at S.No. (ii), the Medical Scheme as formulated by the University Grants Commission for its retired employees may be adopted by GGV, Bilaspur for its retired employees after the scheme has been approved by the Govt., of India,

## 2. DEFINITION

Under these rules unless the context other-wise requires:

2.1 "Hospital" means a Hospital approved by the University for the purpose of these rules and included in the list under Rule 6 below.

### 2.2 Family

The family for the purpose of these rules shall mean employee's wife or husband, as the case may be parents, children and step-children, sisters, widowed sisters, widowed daughters, minor brothers all residing with and also wholly dependent upon the employee.

### NOTE:

(1) To be considered as dependant, in case the total monthly income of such member does not exceed Rs. 3500/- p.m. from all sources. The condition of dependency both in the case of husband or wife of the Govt. servants has been dispensed with.

(2) All the employees would be required to fill in the declaration form (as per Appendix I) in triplicate every year and send to Finance Officer through proper channel. ,

(3) The Head of the family has to furnish his/her photograph for medical file purpose.

2.3 Authorized Medical Attendant (A.M.A.) means any qualified and registered medical practitioner possessing recognized medical qualification not below M.B.B.S. in Allopathic system or its equivalent in Homeopathic and Indian system of medicines.

2.4 "Government" means the Government of India or the State Government, as the case may be.

2.5 "Employee" means any employee (both teaching and non-teaching) working in GGV, Bilaspur.

2.6 "Beneficiary" means any working employee and member of his/her family.

2.7 "Patient" means a beneficiary taking benefit under these Rules.

2.8 "Medical Attendance" means consultation with the Authorized Medical Attendants.

2.9 "Specialist" means anyone employed and working in a Hospital including a specialist and for the time being attached to a specialized department of a Government Hospital or GGV, Bilaspur recognized Hospitals or GGV, Bilaspur registered Medical Officer.

2.10 "Medical Treatment" means the use of all Medical and Surgical facilities available to private individual at the hospital in which the patient is treated as an indoor or outdoor patient as well as supply of drugs prescribed by the A.M.A./Specialist who considers them to be essential for the recovery of prevention of deterioration in the condition of the patient.

### 3. COMMENCEMENT

These Rules shall come into force with effect from the date they are notified.

### 4. MEDICAL CONTRIBUTION

Admission to the Scheme shall be on payment of contribution which will be on the basis of the pay being drawn by the Employees and it should be at par with the rates being charged by CGHS from the Central Govt. Employees.

The rates of contribution are as follows:-

Pay of the beneficiary Rate of Subscription per month

S.No.	Grade Pay Drawn by the Employee	Contribution (Rupees per Month)
1	Upto Rs. 1650/- per month	50/-
2	Rs. 1800/-, Rs 1900/-, Rs. 2000/-, Rs. 2400/- and Rs. 2800/- Per month	125/-
3	Rs. 4200/- Per month	225/-
4	Rs. 4600/-, Rs. 4800/-, Rs. 5400/- and Rs. 6600/- Per month	325/-
5	Rs. 7600/- and above per month	500/-

The above subscription rates are as per the Govt. of India, Ministry of Health and Family Welfare O.M. No.S.11011/2/2008-CGHS(P) dated 20.5.2009

This will be subject to revision from time to time as per Govt. orders.

### 5. MEDICAL FACILITIES ADMISSIBLE

5.1 The following types of medical facilities shall be admissible to the employees and their families.

- (i) Medical attendance at the GGV Health Centre
- (ii) Medical Attendance by AMA (Authorized Medical Attendant)

#### NOTE:

- (1) *The appointment of AMA would be approved by the Registrar in consultation with Medical officer in-charge at GGV Health Centre.*
- (1) Medical attendance means attendance in recognized hospitals/laboratories or at the authorized Medical Attendant's consulting room/premises including pathological, radiological or other methods of examination for the purpose of diagnosis as are available in the said hospital or other laboratory as considered necessary by the A.M.A.

#### 5.2 Specialist's Consultation

If the GGV Health Centre/A.M.A. is of the opinion that the case of a patient is of such a special nature as to require medical attendance in a hospital other than himself, he may send to the patient to:

- (i) Any government hospital including homeopathy, Ayurvedic and Unani System.
- (ii) Recognized Hospitals as included in the list under Rule 6 below.
- (iii) Hospitals as approved by the Govt. of India from time to time.

### 6. APPROVED HOSPITALS

6.1 The following shall be the approved Hospitals /Diagnostic Centers for the purposes of reimbursement of medical expenses for hospitalization :-

- 1 Apollo Hospital, Bilaspur (Payment with discount has to be made by employee however it will be reimbursed as per CGHS rate).
- 2 Central and State Govt./Owned/directly funded Autonomous Hospitals/Diagnostic Centres.

- 3 All CGHS/CSMA approved Hospitals/Consultants/Diagnostic Centre.
- 4 Hospital empanelled by Central Govt./State Govt organization.
- 5 Hospital empanelled by Central Govt Employee coordination committee.
- 6 Any other Hospital/ institute with the approval of the Vice-Chancellor/ Executive council.

6.2 The Standing Committee consisting of the following members will examine the question of inclusion/deletion of the hospitals as per GGV, Bilaspur requirements:

- 1) Senior Most Dean;
- 2) Medical Officer in-charge, GGV Health Centre;
- 3) Registrar; and
- 4) Finance Officer.

NOTE:

(1) The expenses of any operation not covered by the orders of the Govt. of India may be reimbursed as per the rates of AIIMS.

## 7. INDOOR HOSPITAL TREATMENT

In case of treatment requiring hospitalization, the GGV, Bilaspur employees shall be entitled to medical facilities in:

- (i) All government hospitals:
- (ii) Any approved hospital. However, for treatment in a recognized Hospital, the reimbursement would be subject to limits of admissible charges approved by the Govt. of India from time to time for CGHS beneficiaries under CGHS Scheme.

Note:

In case of emergency where the reference from the GGV Health Centre./A.M.A. is not possible due to closure of the Centre or otherwise, the medical consultation may be obtained on any of the Government Hospitals/ recognized Hospital nearest to the emergency. However a certificate to the effect of "emergency" will have to be obtained from the Medical Officer of the GGV HELATH CENTRE. or A.M.A. immediately thereafter and in any case during the course or such treatment.

7.2 The entitlement for indoor treatment would be as under or as per prevailing rules of CGHS.

S.No.	Ward entitlement	Pay drawn in pay band
1	General Ward	Upto Rs. 13950/-
2	Semi-private ward	Rs. 13960/- to Rs. 19530/-
3	Private ward	RS. 19540/- and above

## 7.3 Lab. charges

Charges of Pathological. Radiological, Bacteriological or other methods of examination for purpose of diagnosis conducted at recognized Hospitals and laboratories on the advice of A.M.A./ GGV Health Centre would be reimbursed.

## 7.4 Specialist treatment

GGV, Bilaspur employees or a member of his family may receive treatment for cancer, diabetes, mental diseases, tuberculosis at the nearest Govt./recognized Hospital providing such treatment including indoor treatments and is recommended by the A.M.A./Medical Officer of GGV Health Centre.

### **7.5 Maternity**

In maternity cases Central Government Rules would be applicable. For maternity treatment hospitals have been specified in Central Govt. Medical Attendance Rules along with the ceilings. These ceilings would also be applicable to cases treated in the recognized hospitals.

### **Outstation Treatment**

Employees (including the members of the family) who fall sick while out of station or who are visiting home town, may get the treatment from the nearest Hospitals of State/Central Govt CGHS/CSMA approved Hospitals and expenditure in such cases be reimbursed as per rules.

## **8. RULES FOR REGULATING MEDICAL CLAIMS**

### **8.1 Rate of Consultation**

- (a) The rate of consultation fee of A.M.A. shall be as per the rates fixed by the Govt. of India from time to time in this regard.
- (b) Consultation fees charged by other recognized Hospitals for outdoor treatment (General OPD) would be reimbursed subject to the maximum of the rate fixed by the Govt. from time to time.

8.2 Cost of admissible medicines prescribed by the AMA/ GGV Health Centre would be reimbursed on the production of the essential certificate countersigned the AMA/ GGV Health Centre along with cash memos, vouchers, receipt of payment etc. Essentially certificates A & B in the cases of OPD treatment in the recognized hospitals may not be insisted upon. However, certificate 'B' for the treatment as 'indoor' patient will continue to be obtained from the concerned hospital in all cases.

8.3 Cost of preparation which are not medicines but primarily foods, tonics, disinfectants is not admissible.

8.4 Cost of medicines inadmissible under the Central Civil Service Medical Attendant Rules would not be reimbursed,

8.5 The period of treatment for which the cost of medicines would be reimbursed shall be limited to a maximum of 20 days from the date of commencement of a treatment. In case treatment is not completed within 20 days, the patient should be referred to a recognized hospital, The cost of medicine would continue to be reimbursed in such a case even after the patient is discharged from the hospital,

8.6 Claim for reimbursement of medical expenses in respect of a particular spell of illness should be preferred within 3 months from the date of completion of treatment certified by the AMA/ GGV Health Centre concerned.

8.7 The bills of medical reimbursement should be forwarded to the Finance Officer by the Heads of the Department of the employee concerned.

8.8 Employees whose wife/husband is working in Govt. of India or any other institution Where separate medical facility is available may opt to avail of the facilities either under these rules or as per the rules applicable to the spouse. For this purpose he/she will have to submit a declaration.

8.9 in case of any doubt in respect of operation of these rules, the provisions contained in the Central Services (Medical Attendance) Rules shall apply.

8.10 Vice-Chancellor would be governed by separate rules as per his terms of appointment.

## **9. CONTROLLING OFFICER**

The Registrar shall be the Controlling Officer in respect of all the employees except the Vice-Chancellor for whom the Vice-Chancellor shall be the Controlling Officer.

#### **10. INTERPRETATION OF RULES**

If any question arises regarding the interpretation of these rules, it shall be referred to the Vice-Chancellor whose decision shall be final.

#### **11. APPLICATION OF THE ORDERS OF GOVT. OF INDIA**

In all other matters not specified in this Scheme, the provisions of Central Services (Medical Attendance) Rules and rules governing CGHS beneficiaries as amended from time to time and the instructions/orders issued there-under shall apply mutandis to the employees of GGV, Bilaspur except those which have been specifically excluded under this Scheme.